

We welcome contributions that reflect the interests and concerns of our community. To ensure your article is a good fit, please adhere to the following guidelines:

Relevance to the Community: Articles should focus on topics that directly relate to our local community. Examples include local events, community achievements, profiles of local residents, local business highlights, historical pieces, and community service opportunities.

Word Limit: Each article should be approximately 300 words in most cases. This helps maintain consistency and allows space for multiple voices in each edition. Occasionally we will feature longer articles.

Content Restrictions: Articles should not discuss religious beliefs or political views. Our aim is to maintain a neutral, inclusive space for all community members.

Tone and Style: Write in a clear, engaging, and respectful tone. Avoid jargon and ensure your language is accessible to a general audience. Proofread your article for grammar and spelling errors before submission.

Formatting: Submit your article as a Word document or as a Google Doc. Use a standard font (e.g., Times New Roman, Arial) and size (e.g., 12-point).

Submission Process: Email your article to lindenleacommunitycentre@gmail.com by the following dates to be considered: May 20th, August 19th, November 18th and February 17th. In the email subject line, include "Newsletter Article Submission" followed by the title of your article.

Editorial Rights: The editorial team reserves the right to edit articles for clarity, length, and appropriateness. We will notify you of any significant changes before publication.

By following these guidelines, you help ensure our newsletter remains a vibrant and valuable resource for our community. Thank you for your contribution!